

REGULAR MEETING OF THE CITY COUNCIL OF KINGSLEY, IOWA

KINGSLEY CITY HALL

October 6, 2025 7:00 P.M.

Meeting Minutes

A. CALL TO ORDER

The Kingsley City Council met in regular session on October 6, 2025. Councilmen Bohle, Rolling, Jasperson, Baker and Beelner were in attendance. Attorney Thompson was also present. Mayor Bohle presided over the meeting. Meeting called to order by Mayor Bohle.

Agenda approval motioned by Councilman Jasperson, seconded by Baker, all voted aye, motion carried.

B. APPROVAL OF MEETING MINUTES FROM 9/2/2025

Motion to approve meeting minutes from 9/2/2025 with the amendment to List of Bills for September as listed below by Councilman Jasperson, seconded by Baker, all voted aye, motion carried.

Amendment Bills September

Bottjen Implement	\$	213.99
Faith Lambert, comm ctr cleaning 8.75 hours@ \$27.50/hour	\$	240.63
Hawkins	\$	885.67
O.C. Sanitation	\$	160.00
Keith Bohle, mileage reimb.	\$	35.00
Petty Cash reimb.	\$	162.86
Remsen Ambulance, use of ambulance 3 days	\$	600.00
Rolling Oil	\$	59.47
Wiatel	\$	957.54
MidAmerican Energy	\$	998.89

Total Amendment to September Bills **\$ 4,314.05**

C. PUBLIC FORUM

None

D. DEPARTMENT REPORTS:

a. Maintenance Report-Glen Sadler

Quotes from Precision Concrete Cutting on concrete leveling at City Hall and the pool.
Trees have been trimmed and are ready for winter.

Sewer main back up on 400 block between Main Street and Burlington Street. SCE came out and got the line open. Rehab Systems was called to jet the line and cut roots which were a major issue in the line.

A water leak on West 2nd Street was repaired. This is an old service line that was abandoned years ago.

b. City Clerk

List of Bills:

October Bills 2025

Adobe; 21.19 monthly	\$21.19
ACCO, winterization of pools	\$2,540.75
AgState, chemicals	\$868.93
American Fence, north side of tennis courts removal	\$8,755.00
A-OX, oxygen	\$62.51
AT&T, police phone/tablet	\$370.62
Badger	\$56.48
Beelner Service, W. 2nd St.	\$2,453.00
Beelner Service, sprinkler system fire/amb bldg	\$4,950.00
Bob Culler, part G Medicare reimb.	\$110.36
Bohle Construction, concrete removal & rock	\$1,661.50
Bound Tree, ambulance supplies	\$520.33
Builders Sharpening and Service	\$36.37
Century Business Products, contract lease city hall	\$970.44
City of Merville, nuisance August billing	\$594.15
Clark's Hardware, supplies	\$1,022.58
D & H Plumbing	\$278.20
Dirt Road Design, website updates Oct, Nov, Dec 2025	\$300.00
FEH, construction admin.	\$1,116.00
Foundation, water testing	\$1,647.50
Frontier Communications	\$139.87
Frey Municipal Software	\$16,081.08
Frey Municipal Software, training in person/internet based	\$5,475.00
Hawkins, water chemicals	\$7,927.47
Industrial Chem Labs & Service, root begone 50lbs.	\$290.41

Iowa DNR, annual water use fee 2026	\$115.00
Iowa Dept of Public Safety, FY 26 annual Iowa system	\$1,200.00
Iowa Information, legal notices	\$914.91
Iowa Library Assoc., annual conference	\$300.00
Iowa One Call	\$29.80
IRS/FICA (September)	\$6,213.24
Ipers, (September)	\$6,989.89
ISG, construction documents	\$35,100.00
Jacque Beelner, EMT training reimb.	\$100.00
Jerret Spink, phone reimb.	\$80.00
Kingsley Post Office, utility postage	\$285.60
Kingsley Vol Amb, meal stipend	\$150.00
Kingsley Ambulance Payout	\$3,080.00
Kirkwood Community College, water treat class-J.Lund	\$560.00
Kolbeck, Inc, August wood splitting	\$2,947.82
Kraft Keaners, September rug rental	\$30.00
KTIV, advertising	\$1,911.00
K-P After Prom, Fire/Amb bldg softener salt	\$200.00
Lammers Automotive, oil & filter	\$323.50
Life Med Safety, annual maint. Lifepak	\$300.00
Lumber Pros, rebar	\$104.50
Marc, gloves	\$88.00
Microsoft 365, annual renewal	\$139.09
MidAmerican, utility	\$4,742.05
Menards, council chambers refridg.	\$148.00
PatrolPC, police vehicle computer	\$4,737.87
Phil's Edgeworks, fire/amb bldg edging	\$1,050.00
Plymouth County Solid Waste	\$7,024.68
Presto X, pest control	\$247.17
Quill, annual membership	\$69.99
Quill, supplies for fire/amb bldg (198.47), city hall (92.89)	\$291.36
Rick Bohle, expenses	\$100.00
Rehab System LLC, sewer root cutting	\$1,588.15
Rolling Oil	\$527.90
Sanitary Services, 2nd Qtr 2025	\$25,534.50
SCE, sewer jetting	\$701.00
State of Iowa, Sales/Use Tax (September)	\$325.43
State of Iowa, Wet Tax (September)	\$1,403.16
State of Iowa, WH (September)	\$563.67
Stryker, Lucas pmt	\$1,357.00

Thompson Law Office, legal	\$4,100.00
Trionfo Solutions (Metlife)	\$189.47
Truck Equipment, Inc; sweeper	\$1,167.25
United Healthcare, hlth ins premiums (September)	\$14,045.40
USA Bluebook, water/sewer supplies	\$877.45
USPS, stamped envelopes	\$978.85
Vermillion Ace Hardware, walker mower accessory	\$85.55
WEX, gas	\$2,957.73
WiaTel	\$955.57
Total	\$195,181.29

Library Special Expenses:

Amazon	\$921.42
Baker & Taylor	\$422.26
Century Business Products	\$33.17
The lowan, annual renewal	\$24.00
J-Moos, library garden	\$4,435.00
Total	\$5,835.85

Fire Special Expenses:

Fire Special Expense Total	\$0.00
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October Bills 2025 Total	\$201,017.14
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Additional October Bills 2025

Clark's Hardware	\$1,268.71
MidAmerican Energy, street lights	\$2,136.75
O.C. Sanitation	\$160.00
Total Additional October Bills	\$3,565.46
October Bills (previous page total)	\$201,017.14
Total October Bills 2025	\$204,582.60

Motion to approve List of Bills for October by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried.

Motion to approve August Treasurer's Report by Councilman Bohle, seconded by Baker, all voted aye, motion carried.

Expenses by Fund:

General, \$65,340.16; Road Use, \$9,327.36; Employee Benefits, \$12,828.27

Local Option, \$; TIF, \$0.00; Library Special, \$0.00

Fire Dept. Special, \$0.00; Amb. Special, \$0.00

Fire Truck Special,\$0.00; Debt Service, \$; Fire/Ambulance Bldg, \$0.00

Water, \$41,017.98; Sewer, \$17,323.27; Solid Waste, \$12,582.92

Total: \$158,419.96

Revenues by Function:

Charges for Services, \$76,238.51; Operating Grants, \$62,251.79

General, \$107,069.87; Transfer In, \$0.00; Total: \$245,560.17

- c. Police Report-None
- d. Fire Report-Brandon Sitzmann
There were two calls this month.
Through a grant opportunity, the fire department will get all new helmets.

E. OLD BUSINESS:

- a. Fire & Ambulance Update
The Certificate of Substantial Completion has been signed and dated September 8, 2025.
- b. Pickleball Update
The committee met and discussed the plan for a perpetual fund through business wind screen sales for the new court.
Knife River is in town and has laid new asphalt on the court at the park.
- c. ISG/Water Project Update
Final review of plans and construction documents on October 15, 2025 with ISG and City staff.
- d. Rutland/Clarendon Alley
Knife River offered a proposal to run an asphalt overlay 300 feet north from 2nd Street at a cost of \$13,787. Motion for the city to cover ½ of the project, (\$6,893.50) and the remaining half of the project cost (\$6,893.50) to be split between the homeowners with adjacent property to the ally by Councilman Bohle, seconded by Beelner, all voted aye, motion carried. The cost will be discussed with the homeowners, and this will be addressed at the November 3, 2025 Council meeting.
- e. Augustfest 2026

Nikki March was present to represent the Kingsley Chamber of Commerce. The date for Augustfest 2026 will remain the second weekend of August.

F. NEW BUSINESS:

a. Questers – Garfield #1 Schoolhouse

The local chapter of the Questers were present to discuss the future of the Garfield #1 schoolhouse. It is located on the Kingsley-Pierson school grounds. The school has no interest in insuring or owning this structure. The Questers were imploring if the city would become managers of this historical building. Motion to investigate a 28E agreement and insurance options for the one room school by Councilman Rolling, seconded by Beelner, all voted aye, motion carried.

b. Easy Street

Talk to investigate the street culvert under Easy Street. This area has been looked at by camera. More information on this matter at the November 3, 2025 Council meeting.

c. Hometown Pantry Liquor License

Motion to approve the Hometown Pantry liquor license by Councilman Jasperson, seconded by Beelner, all voted aye, motion carried.

d. Approving plans & specs for Thompson Law office renovation

Motion to approve the Thompson Law office renovation plans by Councilman Bohle, seconded by Rolling, all voted aye, motion carried.

e. City Hall / Pool Sidewalks & Decking

Repair of the concrete at the pool is needed per this years inspection. Quotes for this work from Precision Concrete Cutting came in for the pool at \$1,735. The quote to repair high spots in front of City Hall came in at \$1,406. Motion to move forward on the work at the pool and accept the pool quote at \$1,735 by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried. A major sidewalk refresh was discussed for the front of City Hall to be done in conjunction with replacement of the pillars on the front of the building later.

G. OTHER BUSINESS:

a. Building Permits

Thomas Hardie - shed

b. November 3, 2025 will be the date of the next council meeting.

c. Adjournment

Motion to adjourn by Councilman Jasperson, seconded by Baker, all voted aye motion carried.

Rick Bohle, Mayor

ATTEST: Angela Becker