

REGULAR MEETING OF THE CITY COUNCIL OF KINGSLEY, IOWA

KINGSLEY CITY HALL

December 3, 2024 7:00 P.M.

Meeting Minutes

A. CALL TO ORDER

The Kingsley City Council met in regular session on December 3, 2024. Councilmen Rolling, Beelner, Baker and Jasperson were in attendance. Attorney Thompson was also present. Councilman Bohle was absent. Mayor Bohle presided over the meeting. Meeting called to order by Mayor Bohle.

Motion to approve agenda by Councilman Jasperson, seconded by Beelner, all voted aye, motion carried.

B. APPROVAL OF MINUTES: 11/4 & 11/18 MEETINGS & Amendments to November List of Bills:

Amendment:

Amendment Bills-November

Aetna	\$ 8.76
Clark's Hardware (Fire Special)	\$ 180.51
ISG	\$ 35,250.00
Frontier	\$ 121.76
Library - Program/Speaker	\$ 50.00
Microsoft	\$ 74.89
City of Merville (nuisances)	\$ 1,016.20
O.C. Sanitation	\$ 171.43
Tom Witt, Inc. (\$7500, \$297,541.19)	\$ 305,041.19
SRF Revenue Lagoon Interest	\$ 2,670.30
SRF G.O. Lagoon Interest	\$ 2,440.00

Total Amendment to November Bills

\$ 347,025.04

Motion to approve November 4th & November 18th, 2024 meeting minutes by Councilman Baker, seconded by Rolling, all voted aye, motion carried.

C. PUBLIC FORUM

Julie Culler, City of Kingsley librarian came to inform the Council of assistant librarian Sheila Graves resignation. She also wanted to inquire about changing the library operating

hours in the evenings, (Mon. & Thurs. evenings 5-8 p.m. and Sat. 9-1 p.m.) to close at 7 p.m. on Monday and Thursday evenings as opposed to 8 p.m. due to the other libraries in our city class being open a total of 37 hours weekly. Kingsley is open 42 hours weekly currently. This change will be discussed at the Library Board meeting later in December. Julie Culler asked to place an ad to hire another part time librarian to cover the hours that S. Graves worked. An ad will be placed in the Record and on the website.

D. DEPARTMENT REPORTS:

a. Maintenance Report, Jerret Spink

Sander and equipment ready for snow.

Quote for John Deere mower to trade (\$1,400.00 better quote this year for model from Agrivision, \$3,800 for total value of trade in for mower). The value of trade has gone up and cost of a new mower has gone down.

Walker mower for the cemetery being looked at for future purchase (Elk Point dealer, 42” & 44” quotes).

Flatbed on 2012 city truck needs replacement. Outside quote to have repair approximately \$13,500 done outside contracting. In house repair by Maintenance Department estimated at a cost of \$3,500.00, saving approximately \$10,000 on project.

b. City Clerk: List of Bills

December Bills 2024

Adobe; 21.19 monthly	\$21.19
Angela Becker, mileage reimb.	\$107.20
Aetna	\$8.76
A-OX	\$62.51
AT&T, FirstNet	\$288.08
Austin Campbell, SCADA software assist (3 hours)	\$100.00
Axon, police bodycam	\$11,966.40
Badger	\$56.48
Beelner Service	\$1,020.00
Brian Book, phone	\$80.00
Bohle Construction	\$875.00
Certified Testing	\$1,476.00
Dirt Road Design	\$375.00
Federal Filing	\$498.00
FEH Design	\$2,232.00
Foundation Analytical Lab, testing (481.50, 535.50)	\$1,017.00
Frontier Communications	\$76.09
Grainger, parts	\$74.20

Gworks, annual subscription	\$9,900.00
Gray Television (KTIV), advertising (September)	\$1,885.00
H.G. Klug Sons, Inc., air filter	\$1,155.88
Hawkins, pump supplies, (3001.32)	\$3,001.32
Holiday Outdoor Décor, lights	\$84.00
HyVee, ILEA meals-K.Schroeder	\$2,574.00
Iowa One Call	\$34.10
IA Dept of Revenue, WET tax (November)	\$1,011.49
Ipers, (November)	\$4,911.19
IRS, Fed/Fica (November)	\$6,725.96
Jack's Uniforms & Equip., K. Schroeder academy uniform	\$1,684.94
Kaden Schroeder; mileage reimb.(405, 445, 570.17)	\$1,139.67
Keith Bohle; mileage reimb.	\$33.50
Kingsley Drug	\$241.42
Kingsley Post Office, utility postage	\$264.58
Kingsley Vol Amb, (November) runs	\$2,140.00
Kingsley Vol Amb, meal stipend	\$150.00
Knoepfler Chevrolet, Tahoe	\$82.96
LeMars Sentinel, annual sub	\$99.00
Moville Record, annual sub. (library)	\$36.00
Mid American Energy, utility	\$2,741.33
Plymouth Co. landfill charges	\$6,808.25
Presto-X	\$153.14
Quill, (office supplies 133.39)	\$139.97
Rick Bohle, expenses	\$100.00
Sam's Club, annual membership fee	\$110.00
State of Iowa, withholding (November)	\$1,451.73
The Moville Record, year subscription (library)	\$36.00
Thompson Law, legals	\$136.22
Trionfo Solutions (Metlife)	\$168.90
True Engineering & Land Surveying, LLC	\$6,500.00
United Healthcare, hlth ins premiums (November)	\$10,240.33
USA BlueBook; maint. supplies	\$128.31
Vicki Sitzmann, contract office coverage	\$667.50
Walker Hannan, mileage reimb. (academy)	\$1,350.72
Wiatel	\$850.56
Western Iowa Tech, CPR	\$75.00
Total	\$89,146.88

Library Special Expenses:

A&B Business Solutions	\$55.24
Book Systems, Inc., annual hosting & updating	\$1,459.00
Baker & Taylor	\$788.24
Amazon	\$236.65
Total	\$2,539.13

Fire Special Expenses:

Fire Special Expense Total	\$0.00
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November Bills 2024 Total	\$91,686.01
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Additional December Bills 2024

Wex	\$1,264.26
Iowa Information Media, (legal, minutes, annual report)	\$476.25

Total Additional December Bills	\$1,740.51
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December Bills (previous page total)	\$91,686.01
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Total December Bills 2024	\$93,426.52
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Approval of the list of bills motioned by Councilman Beelner, seconded by Rolling, all voted aye, motion carried.

Expenses by Fund:

General, \$55,674.99 ; Road Use, \$3,180.72 ; Employee Benefits, \$12,786.52

Local Option, \$170.00; TIF, \$0.00; Library Special, \$0.00; Fire Dept. Special, \$201,498.88

Amb. Special, \$427,536.29 ; Fire Truck Special,\$0.00; Debt Service, \$2,440.00

Water, \$51,461.58 ; Sewer, \$9,851.89 ; Solid Waste, \$9,619.52

Total: \$778,475.39

Revenues by Function:

Charges for Services, \$67,544.54 ; Operating Grants, \$673,209.84

General, \$11,219.15 ; Transfer In, \$629,035.17; Total: \$1,381,008.70

Approval of the October's Treasurer's Report motioned by Councilman , seconded by Beelner, all voted aye, motion carried.

c. Police Report-None

d. Fire Report, Chief Brandon Sitzmann

3 calls for service this month.

Communication issues with Plymouth County EMS is still a struggle.

Fire I class until middle of March 2025.

Engine #2 is having issues and throwing codes, was in for maintenance.

Engine #1 is 23 years old and has transmission issues.

E. OLD BUSINESS:

- a.** Public hearing at 7:15 p.m. Motion to open hearing regarding the sale of the 2020 Ford Interceptor to the City of Sergeant Bluff by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried.
- b.** Motion to close public hearing for the sale of the 2020 Ford Interceptor to the City of Sergeant Bluff by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried.
- c.** Motion to approve sale of 2020 Ford Interceptor for \$19,000.00 to the City of Sergeant Bluff motioned by Councilman Rolling, seconded by Baker, all voted aye, motion carried.
- d.** Fire/Ambulance building project is progressing. MidAmerican easement signed and notarized, they will set the transformer after they receive signed paperwork. Change order G701-2017 will not affect GMP and comes with a reduction of \$57,585.00. Certificate for payment, G702 GMP-2021 to Tom Witt, Inc. in the amount of \$495,900.00. Motion to approve the payment by Councilman Baker, seconded by Beelner, all voted aye, motion carried.
- e.** Pickleball Court Project update. The City is working on a Wiatel grant for the pickleball project.

F. NEW BUSINESS:

- a.** Real Estate Purchase. The potential purchase of property will be addressed at the January 6, 2025 regular meeting.
- b.** Community Center HVAC System replacement. There is a quote from Chad Kuchel to repair 2 of the AC units and replace 1 unit this spring at a cost of \$11,567.00. Further discussion on this matter at the January 6, 2025 council meeting.
- c.** KCAC Memorial Bench. KCAC members would like to honor a longtime member who recently passed away with a memorial bench to be located at the east side of the north end of Brandon Street along the walking trail. This bench will be located on the City ground along the walking trail. The home owner south of this location is in agreement with KCAC members for this honorary bench. Motion to approve memorial bench along walking trail on city property by Councilman Beelner, seconded by Jasperson, all voted aye, motion carried.
- d.** Siouxland Humane Society 2025 Contract. Motion to approve the annual Siouxland Humane Society contract for 2025 with incoming fee set at \$20.00, housing at \$12.00/day,

and quarantine at a cost of \$15.00/day by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried.

- e. Bonuses. Annual bonuses for full and part time employees of the city will remain at the rate as paid out in 2023. \$100.00 in Kingsley Bucks for parttime employees (B. Slota, S. Graves, D. Bainbridge, J. Baker, K. Edwards, J. Muller, L. Johnson). \$200.00 in Kingsley Bucks for all full time employees (G. Sadler, B. Book, J. Spink, J. Culler, D. Beelner, A. Becker, K. Schroeder, W. Hannan). The bonus for city employees in 2024 comes to a total of \$2,300.00. Motion to approve the bonuses for full time employees at \$200.00 and part time employees at \$100.00 Kingsley Bucks by Councilman Beelner, seconded by Rolling, all voted aye, motion carried.

G. OTHER BUSINESS:

- a. Building Permits: Gaylon Spink – entry steps (314 Barre Street)
Motion to accept building permits by Councilman Jasperson, seconded by Beelner, all voted aye, motion carried.
- b. Adjournment
January 6, 2025 date for next regular council meeting.
Motion to adjourn by Councilman Jasperson, seconded by Baker, all voted aye, motion carried.

Rick Bohle, Mayor

ATTEST: Angela Becker