

**REGULAR MEETING OF THE CITY COUNCIL OF KINGSLEY, IOWA**

**KINGSLEY CITY HALL**

**March 3, 2025 7:00 P.M.**

**Meeting Minutes**

**A. CALL TO ORDER**

The Kingsley City Council met in regular session March 3, 2025. Councilmen Beelner, Baker, Bohle, Rolling and Jasperson were in attendance. Attorney Thompson was also present. Councilman Bohle, Mayor Pro Tem, presided over the meeting. Mayor Bohle was absent. Meeting called to order by Mayor Pro Tem Bohle.

Motion to approve agenda with the change of NEW BUSINESS to follow department reports prior to OLD BUSINESS by Councilman Beelner, seconded by Jasperson, all voted aye, motion carried.

**B. APPROVAL OF MEETING MINUTES FROM 2/03/2025 & 2/24/2025**

Motion to approve meeting minutes from 2/03/2025 & 2/24/2025 by Councilman Jasperson, seconded by Baker, all voted aye, motion carried.

**C. PUBLIC FORUM**

None

**D. DEPARTMENT REPORTS:**

a. Maintenance Report-Jerret Spink

The department will be fixing the mower at a cost of \$1,000 versus the cost of a new one at \$4,800.

Jerret Spink has completed Water Treatment coursework and is now eligible for his testing for certification. He will be taking the Waste Water coursework Spring 2025.

b. City Clerk

**March Bills 2025**

Adobe; 21.19 monthly	\$21.19
Aetna; monthly	\$8.76
ACCO, equip repair	\$60.00
AXON, body cam	\$585.00
Badger	\$56.48
Barco	\$375.45
Beelner Service, grave open-2	\$1,250.00

Bekins Fire, city/city fire	\$753.90
Brian Book, phone	\$80.00
Brian Book, sweeper	\$18.18
BoundTree, amb supplies	\$220.94
City of Merville	\$746.99
Corporate Warehouse Supply, toner	\$489.90
FEH	\$3,348.00
Foundation Analytical Lab, testing	\$587.00
Frontier Communications	\$122.69
Hawkins, pump supplies	\$848.32
Iowa Information, publications	\$269.37
IA Dept of Revenue, WET tax (February)	\$977.82
Industrial Lab Supplies, ambulance supplies	\$1,359.95
Iowa Information, publications	\$275.83
Ipers, (February)	\$5,366.38
IRS, Fed/Fica (February)	\$9,194.86
Jack's Uniforms, police uniforms 152.40 & 93.89	\$246.29
Jim Harvey Agency, Fire/Amb Bldg	\$1,192.00
Kaden Schroeder, reimb. Police unlocking kit	\$28.24
Kingsley Drug	\$12.89
Kingsley Post Office, utility postage	\$258.82
Kingsley Vol Amb, meal stipend	\$150.00
Kraft Kleeners, city hall & comm. Ctr rugs	\$30.00
Lammers Automotive, oil changes	\$235.68
Lisa Collins, reimb. EMS training	\$60.00
Metering & Technology Solutions, fire station	\$486.38
Productivity Plus	\$273.00
Quill, office supplies	\$82.17
Rick Bohle, expenses	\$100.00
Small Town Sportsman, LLC	\$299.90
Tom Witt, Pay Request #4	\$97,850.00
Triple C Pest Control LLC, 2025	\$5,225.00
Trionfo Solutions (Metlife)	\$168.90
United Healthcare, hlth ins premiums (January)	\$12,568.81
USPS, utility postage	\$272.83
Vicki Sitzmann, office coverage	\$345.00

**Total** **\$146,902.92**

**Library Special Expenses:**

Amazon	\$2,019.83
Baker & Taylor	\$889.13
Century Business Products-copier contract 13.76	\$13.76
Demco	\$171.70

**Total** **\$3,094.42**

**Fire Special Expenses:**

**Fire Special Expense Total** **\$0.00**

---

**March Bills 2025 Total** **\$149,997.34**

**Additional March Bills 2025**

Tom Witt, Pay Request #5	\$101,650.00
Ambassador Company, kid program materials (police)	\$175.00
A-OX	\$62.51
AirMed Care, fire/amb membership; fire-\$1585.50, amb-\$828.50	\$2,414.00
AT&T, FirstNet	\$370.65
Barb Slota, office coverage	\$184.50
Bohle Construction, Feb. 2025 Snow Removal	\$4,440.00
Don Hirschman, Amb printer ink reimb.	\$42.79
Dirt Road Design	\$375.00
Clark's Hardware, February statement	\$215.77
Eakes, cleaner for Community Center	\$43.80
Foundation , chemicals	\$430.00
Kuchel Plumbing & Heating, reset/repressurize boiler	\$112.50
Plymouth Co. landfill charges	\$6,228.31
Presto-X	\$72.47
Hirshfield's, library blinds deposit (library special)	\$2,300.00
Frank Dunn Co., patch	\$989.00
Kingsley Vol Amb, (February) runs	\$1,840.00
<b>Total Additional March Bills</b>	<b>\$120,106.30</b>
<b>March Bills (previous page total)</b>	<b>\$149,997.34</b>
<b>Total March Bills 2024</b>	<b>\$270,103.64</b>

**Expenses by Fund:**

General, \$83,018.78; Road Use, \$5,076.69; Employee Benefits, \$10,760.07

Local Option, \$0.00; TIF, \$0.00; Library Special, \$0.00; Fire Dept. Special, \$0.00

Amb. Special, \$0.00 ; Fire Truck Special,\$0.00; Debt Service, \$0.00

Water, \$54,772.75; Sewer, \$8,149.87; Solid Waste, \$14,106.97

Total: \$273,735.13

**Revenues by Function:**

Charges for Services, \$59,418.51; Operating Grants, \$158.99

General, \$6,765.54; Transfer In, \$0.00; Total: \$66,343.04

List of Bills approval motion by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried.

January Treasurers Report approval motion by Councilman Rolling, seconded by Beelner, all voted aye, motion carried.

c. Police Report-Officer Kaden Schroeder

61 traffic stops

27 verbal warnings

9 calls for service

d. Fire Report-Chief Brandon Sitzmann

3 calls this month

**E. NEW BUSINESS:**

- a. Fire/Ambulance Pay Request #5. Approval of Pay Request #5 in the amount of \$101,650.00 motioned by Councilman Beelner, seconded by Baker, all voted aye, motion carried. Will check on progress and look at punch list completion at March 24<sup>th</sup>, 2025 council meeting.
- b. Dave Dugan, representing Jim Harvey Agency, gave the Council the annual premium update for the next year. An increase of eleven percent (11%) to premiums is expected. Motion to accept policy changes by Councilman Jasperson, seconded by Beelner, all voted aye, motion carried.
- c. The Verizon tower has been transitioned to Vertical Bridge with exclusive rights to lease, operate, and management of site.
- d. Jordan Utesch, civil engineer with Olsson Inc. of South Sioux City, Nebraska introduced himself and Olsson Inc. for future estimates, resourcing, and project planning.
- e. Plymouth County Solid Waste FY25/26 rates have increased again this year. Motion to approve new landfill rates by Councilman Jasperson, seconded by Baker, all voted aye, motion carried.

- f. Public hearing on the authorization of a Loan Agreement.  
 Motion to open hearing by Councilman Beelner, seconded by Baker, all voted aye, motion carried.  
 Motion to approve loan agreement for \$350,000 for real estate purchase by Councilman Beelner, seconded by Rolling. Roll call vote, Rolling, aye; Beelner, aye; Baker, aye; Jasperson, aye; Bohle, aye; all voted aye, motion carried.  
 Motion to close hearing by Councilman Beelner, seconded by Baker, all voted aye, motion carried. Resolution 2025-8 instituting proceedings to take additional action for the issuance of not to exceed \$350,000 general obligation capital loan notes.
- g. Hometown Pantry Liquor License was approved on motion by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried.
- h. Motion to approve Simpco FY26 dues in the amount of \$1,696.00 by Councilman Beelner, seconded by Rolling, all voted aye, motion carried.
- i. DOT speed signs (2), which will be placed at the 45 mph signage on highway 140 north & south in the city limits approved on the motion of Councilman Baker, seconded by Rolling, all voted aye, motion carried.
- j. Library cabinet estimate from Michael Pratt Construction. Library cabinet remodel approval on the motion of Councilman Rolling, seconded by Beelner, all voted aye, motion carried.
- k. Clerk year evaluation, Angela Becker. As noted at official hiring, increase to annual income (+\$2,500) to move to \$45,000 from \$42,500, which was rate for the first twelve months. Motion to approve pay rate increase by Councilman Rolling, seconded by Beelner, all voted aye, motion carried.
- l. Zack Schweitzberger spoke to the council concerning zoning changes to his property and sewer main/line issues and mapping involving a shop construction.
- m. Family members of Duane Kramer would like to honor his memory with a bench at the city park. Motion to approve the setting of a bench at the city park by Councilman Jasperson, seconded by Beelner, all voted aye, motion carried.
- n. Chad Thompson spoke about the downtown building grant to make improvements to Thompson Law Offices building located on Main St. Motion to move forward with signed agreement of support in conjunction with the City of Kingsley and Chad Thompson by Councilman Bohle, seconded by Jasperson. Roll call vote, Rolling, aye; Beelner, aye; Baker, aye; Jasperson, aye; Bohle, aye; all voted aye, motion carried.

**F. OLD BUSINESS:**

- a. Real estate purchase will be revisited at the April regular council meeting.
- b. Visu-Sewer proposal to sleeve repair sewer mains on Park Street and a portion of the Burlington/Rutland alley between 4<sup>th</sup> and 2<sup>nd</sup> Streets. Motion to approve proposal from Visu-Sewer for work in the amount of \$50,396.50 by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried.

**G. OTHER BUSINESS:**

- a. Building Permits-None
- b. Adjournment  
 Max Levy Hearing March 24, 2025 at 7:15 p.m.

Council Meeting March 24, 2025 immediately following the close of Max Levy Hearing  
Motion to adjourn by Councilman Jaspersen, seconded by Baker, all voted aye, motion  
carried.

Keith Bohle, Mayor Pro Tem

ATTEST: Angela Becker