

**REGULAR MEETING OF THE CITY COUNCIL OF KINGSLEY, IOWA**

**KINGSLEY CITY HALL**

**June 3, 2024 7:00 P.M.**

**Meeting Minutes**

**A. CALL TO ORDER**

The Kingsley City Council met in regular session on June 3, 2024. Those present were Attorney Thompson, Councilmen Baker, Beelner, Bohle, Rolling and Jasperson. Mayor Bohle presided over the meeting.

The agenda was approved on motion by Beelner, seconded by Baker, all voted aye, motion carried.

**B. APPROVAL OF MINUTES 5/6 & 5/20 MEETINGS**

Approval of minutes motion by Jasperson, seconded by Beelner, all voted aye, motion carried.

**C. PUBLIC FORUM**

**D. DEPARTMENT REPORTS:**

**a. Maintenance Report**

Meeting with ISG on the new water plant. 2026 project bids.

Brian will be in certified pool operator training June 18-19.

Mud washing on walking trail, silt fence installed along trail from Bohle construction.

Well inspections the week of June 3<sup>rd</sup> by Their well.

Pool maintenance finished up for opening day June 3<sup>rd</sup>.

**b. City Clerk: List of Bills**

Approval of the list of bills motioned by Jasperson, seconded by Baker, all voted aye, motion carried.

**June Bills 2024**

A&B Business, library printer lease	\$24.19
Absolute Mobile Shredding LLC; document shredding	\$63.60
Adobe 21.19	\$21.19
AgriVision; mower maint.	\$644.66
A-Ox, Amb oxygen	\$60.75
ACCO; pool	\$1,938.75
Alex Air Apparatus 2, LLC; remaining for Fire supplies	\$860.20
Allied Time USA, time cards	\$101.00
Amazon, library videos	\$1,478.16
AT&T, FirstNet	\$217.76
Badger Metering	\$1,291.48

Baker & Taylor, lib books/videos	\$988.95
Beelner Service; sprinkler & pool maint.	\$2,201.85
Bohle Construction, asphalt & leveling 637.50 & tree removal 157.50	\$637.50
Bottjen Implement, mower Xmark maintenance	\$48.83
Brandon Sitzmann, reimb. Pagers for amb.	\$1,564.00
Brian Book, phone reimb	\$80.00
Century, copier contract (lib. 78.65/city hall lease)	\$78.65
Clark's Hardware, supplies	\$290.08
Cody Klaschen, EMT training (FOAMfrat LLC)	\$159.99
Demco	\$438.17
Dirt Road Design; website design	\$375.00
Elsmore Swim Shop	\$838.50
Fine Art America, library art (memorial funds)	\$156.47
Foundation Analytical Lab, testing	\$1,742.25
Frontier, phone	\$242.43
Glen Sadler; reimb. footwear allowance \$200/year	\$132.41
Gray Television (KTIV), advertising (April)	\$1,881.10
GPM Environmental Solutions, LLC (calibrate flow meters)	\$560.00
Hawkins, water chemicals	\$1,571.55
IA Dept of Revenue, WET tax (May)	\$1,013.17
Iowa Information, publications	\$233.24
Iowa League of Cities, city clerk handbook & grant subscription	\$120.00
Iowa Parks & Recreation Assoc., pool operator school #11	\$360.00
Iowa Prison Industries, ILEA Spring class 2024	\$230.00
Iowa State University; Spot, Stop, & Avoid Fraud Regist.(library)	\$100.00
Ipers, (April), 7604.63 W.Hannan wage adj.	\$7,604.63
Ipers, (May)	\$5,409.16
IRS, Fed/Fica (May)	\$7,384.03
Jacque Beelner, background check 80.00/printing 10.00 reimb.	\$90.00
Kaden Schroeder, mileage reimb.	\$185.79
Keith Bohle, reimb.	\$33.50
Kingsley Pool; register cash	\$150.00
Kingsley Post Office, 64.40 postage (nuisance), 244.90 utility postage	\$309.30
Kingsley Vol Amb, (May) runs	\$1,770.00
Kingsley Vol Amb, meal stipend	\$150.00
K-P Little League	\$4,500.00
Lagoon, Debt Service SRF (58,000 Prin. & 2730 Int.) General Obligation	\$60,730.00
Lagoon, Debt Service SRF (66,000 Prin. & 2954.10 Int.) Revenue Bond	\$68,954.10
Lammers Automotive, 08' Chevy Grass Rig maint.	\$209.23
MARC, maint. supplies	\$2,887.33

Marcus Lumber, pool 8 loungers	\$89.92
Mark Kunkel, April & May 2024	\$378.50
Meta, library, Creepy Campfire Stories Set	\$216.63
Microsoft 365 subscription-library	\$106.99
MidAmerican Energy; (13.25 pool)	\$13.25
Mindware, Library summer program	\$1,002.50
O.C. Sanitation, Inc.	\$160.00
PCC, ambulance billing refund	\$945.00
Playaway, audio books library; (64.99 & 179.97)	\$244.96
Ply. Co. Engineer; (55 tons @ 35.70/ton)	\$1,963.50
Ply. Co. Landfill, (May) tonnage	\$7,982.42
Presto-X	\$72.47
Productivity Plus	\$9.69
Quill, 41.58 Avery cards, 303.99 Minute Book, 163.64 office supplies	\$509.21
Rick Bohle, expenses	\$100.00
Riley Iseminger; background check reimb.	\$80.00
ROI Energy, led lighting (MidAmerican incentive)	\$19,923.00
Sanitary Services, dumpster rental	\$69.50
SCE, LLC; jetter @ lagoons	\$378.50
Sioux City Ford; 2020 Police vehicle	\$162.40
SE View Debt Service (prin. 33,000; int. 4169.50)	\$37,169.50
SRF Fund-lagoon revenue, (prin. 66,000; int. 2,954.10)	\$68,954.10
SRF Fund-general obligation, (prin. 58,000; int. 2730.00)	\$60,730.00
State of Iowa, withholding	\$990.88
St. Michael's-Debt Service (prin. 24,500; int. 2848.14)	\$27,348.14
Trionfo Solutions	\$145.54
Truck Equipment, Inc.; sweep broom & gutter broom	\$1,638.12
United Healthcare, hlth ins premiums (May)	\$5,858.50
USPS-stamped envelopes	\$424.45
Vicki Sitzmann, ins reimb	\$204.90
3E Generator Shop	\$425.00
WEX	\$1,964.41
WiaTel; (45.00 Microsoft Office remote repair)	\$45.00
<b>Total</b>	<b>\$423,419.93</b>
<b>Fire Special Expenses:</b>	
Alex Air Apparatus LLC	\$13,328.02
<b>Fire Special Expense Total</b>	<b>\$13,328.02</b>

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<b>June Bills 2024 Total</b>	<b>\$436,747.95</b>
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## Additional June Bills 2024

Kaden Schroeder; EMT Reim.	\$979.00
Kingsley Drug	\$10.15
MidAmerican Energy	\$3,174.17
Rolling Oil	\$313.78
WiaTel; phone/internet (pool, city hall, comm.bldg, police/maint	\$871.91

**Total Additional June Bills** **\$5,349.01**

**Total June Bills 2024**

June Bills	436,747.95
Additional June Bills	<u>5349.01</u>
<b>Total June Bills</b>	<b>\$445,096.96</b>

**Expenses by Fund:**

General, \$ 62,730.18; Road Use, \$3,453.95; Employee Benefits, \$4,363.04.

Local Option, \$0.00; TIF, \$0.00; Library Special, \$0.00; Fire Dept. Special, \$ 993.00.

Amb. Special, \$0.00; Fire Truck Special,\$0.00; Debt Service, \$64,517.64.

Water, \$16,248.45; Sewer, \$ 5,937.18; Solid Waste, \$ 8,500.30.

Total: \$ 299,743.74.

**Revenues by Function:**

Charges for Services, \$63,966.54; Operating Grants, \$ 30,527.05.

General, \$ 76,809.28; Transfer In, \$100,000; Total: \$ 271,302.87.

Approval of the April Treasurer’s Report motioned by Rolling, seconded by Beelner, all voted aye, motion carried.

**c. Police Report**

\*24 stops/4 warnings

\*Active shooter training attended by Officer Schroeder.

\*Underaged individuals on golf carts in city limits. Ordinance No. 235 states that the age of operation for golf carts is sixteen (16) years. All traffic regulations applicable to the operation of motor vehicles on streets, roads, and highways apply to the operation of a golf cart on the streets and alleys of the City of Kingsley.

**d. Pool Report**

\*114 attending on opening day.

\*Sunscreen machine donated by June E. Nylen Cancer Center operating for skin cancer prevention.

**E. OLD BUSINESS:**

- a. Mouw house deadline. Extension given by Council to proceed with work on red tagged property. Dave Christiansen will need to do an inspection to lift the red tag.
- b. Permanent part-time benefits will be set at 40% for sick & vacation but not for health benefits. Motion to approve 40% benefits to part-time city employees by Councilman Bohle, seconded by Beelner, all voted aye, motion carried.

Proposed wage increases for city employees is as follows:

Employee	Wage	Increase %	Wage Increase	New Wage
Barb Slota	\$ 21.21	6%	\$ 1.27	\$ 22.48
Sheila Graves	\$ 14.21	6%	\$ 0.85	\$ 15.06
Karen Edwards	\$ 13.60	6%	\$ 1.46	\$ 15.06
Julie Culler	\$ 20.24	6%	\$ 1.21	\$ 21.45
Angela Becker	\$ 23.35	3%	\$ 0.70	\$ 24.05
Brian Book	\$ 26.50	3%	\$ 0.80	\$ 27.30
Glen Sadler	\$ 21.46	3%	\$ 0.64	\$ 22.10
Jerret Spink	\$ 23.00	3%	\$ 0.69	\$ 23.69

(July 1, 2024 after 60 day probation period)

Police wages will be discussed & assessed at the July 9, 2024 Council meeting.

Approval of wage review for employees motion by Councilman Bohle, seconded by Beelner, all voted aye, motion carried.

- c. Cemetery cart to be purchased by city and kept at the maintenance Shed. Auger from Rick Bohle to also be kept at the maintenance shed. Discussed management of the municipal cemetery & plot sales to move from Thompson Law to the city of Kingsley as well as the G-works module for Cemetery management. Will discuss at length July 9, 2024 meeting.
- d. Cassy Willson shed still needs to be moved. The city will flag the area for the shed to be relocated.

**F. NEW BUSINESS:**

- a. Cigarette permits, (Kimmes & Dollar General). Approval motioned by Rolling, all voted aye, motion carried.
- b. Speed feedback signs program with the DOT is at no cost to the municipality with a five year warranty which the city would then maintain the signs. This would be beneficial to both the north & south ends of highway 140. Application to the program motioned by Beelner, seconded by Baker, all voted aye, motion carried.

- c. Commercial building opportunities for industrial development. The Council was approached by contractors looking for areas to build. The Council is looking to areas of interest for this type of development in the future.
- d. July 1, 2024 Council meeting to move to July 9, 2024 due to the 4<sup>th</sup> holiday. Motion to approve the meeting date move to July 9, 2024 by Councilman Bohle, seconded by Baker, all voted aye, motion carried.
- e. Memorial Day flag raising schedule. Legion members will be working in conjunction with the maintenance department to coordinate mowing & flag erection for the cemetery/veteran recognition.
- f. Scootch's liquor license renewal. Approval of renewal motioned by Jasperson, seconded by Beelner, all voted aye, motion carried.
- g. Walking trail mud issue. Southside of school has a silt fence installed to hold back the earth which has washed due to high rain. Mud washing from north & south side of Dallas Thompson driveway south of the municipal cemetery. Northside of drive has a drain which is higher than the walkway. This will need to be rectified by the city. Southside of the drive is the responsibility of Dallas Thompson. We will be revisiting this issue to discuss the repour of the walkway so drain can function.
- h. Resolution 2024-9  
Public hearing July 9, 2024 @ 7:15 P.M. for property located at 308 Dover Street. Public hearing for sale of said property motion by Rolling, seconded by Councilman Bohle, all voted aye, motion carried.
- i. Open of Closed Session Iowa Code 21.5 (1) (j) @ 8:50 P.M. motion by Beelner, seconded by Baker, all voted aye, motion carried.  
End of Closed Session Iowa Code 21.55 (1) (j) @ 9:01 P.M. motion by Councilman Bohle, seconded by Beelner, all voted aye, motion carried.

**G. OTHER BUSINESS:**

**a. Adjournment**

Motion to adjourn by Councilman Bohle, seconded by Jasperson, all voted aye, motion carried.

Rick Bohle, Mayor

ATTEST: Angela Becker