

# REGULAR MEETING OF THE CITY COUNCIL OF KINGSLEY, IOWA

## KINGSLEY CITY HALL

July 7, 2025 7:00 P.M.

### Meeting Minutes

#### A. CALL TO ORDER

The Kingsley City Council met in regular session July 7, 2025. Councilmen Bohle, Rolling, Jasperson and Baker were in attendance. Attorney Thompson was also present. Councilman Bohle presided over the meeting. Meeting called to order by Councilman Bohle. Councilman Beelner and Mayor Bohle were absent.

Agenda approval motioned by Councilman Jasperson, seconded by Baker, all voted aye, motion carried.

#### B. APPROVAL OF MEETING MINUTES FROM 6/2/2025

Motion to approve meeting minutes from 6/2/2025 with the amendment to List of Bills for June as listed below by Councilman Baker, seconded by Rolling, all voted aye, motion carried.

### Amendment Bills June

ACCO, pool chemicals & sign, pipe repair	\$ 2,825.19
Badger Meter, licensing	\$ 1,196.48
Beelner Service, lagoon/pool/water treat maint	\$ 925.00
Builders Sharpening & Service, mower parts	\$ 63.12
City of Merville, nuisances	\$ 480.20
Clark's Hardware, supplies	\$ 564.43
Dirt Road Design, lib & city website updates July, Aug Sept 2025	\$ 375.00
Hawkins, water chemicals	\$ 2,566.93
Iowa Information, legal notices	\$ 543.90
Jeremy Lund, Reimb. Boots	\$ 178.16
Jerret Spink, Reimb. Batteries	\$ 32.08
O.C. Sanitation, park	\$ 96.00
KTIV, advertising	\$ 1,911.00
Maguire, Year 5 maint.	\$ 18,316.00
MidAmerican Energy	\$ 3,364.18
Plymouth County Solid Waste, May 2025 (with City cleanup)	\$ 8,623.04
Rolling Oil, fuel & service	\$ 111.45
Wiatel	\$ 1,043.89

#### C. PUBLIC FORUM

Brian Archer came to the meeting to address concerns about barriers for the fencing around the west side corner of the pool fencing. Plans for a panel to deflect any chemical

potential spray will be installed soon. An eye washing station will also be installed to facilitate any chemical interaction.

**D. DEPARTMENT REPORTS:**

- a. Maintenance Report-Jerret Spink
- b. City Clerk

List of Bills:

## July Bills 2025

Adobe; 21.19 monthly	\$21.19
Abundant Ag Consulting, Ash Borer chemical	\$4,172.64
ACCO, pool chemicals/rescue tubes/safety stickers	\$3,452.04
Ag State, chemicals	\$155.30
Ahlers Cooney, professional services/expenses	\$7,692.18
AT&T, police phone/tablet	\$370.65
A-OX	\$62.51
Badger	\$56.40
Jerret Spink, phone	\$80.00
Bob Culler, part G Medicare reimb.	\$110.36
Beelner Service, grave opens 2/Pump #2/electric permit	\$867.80
Best Western Starlite Village, J.Spink certification lodging Fort Dodge	\$145.37
Brian Book, reimb. CPO CEU class Fort Dodge	\$390.10
Brookside	\$6,500.00
Bottjen Implement, mower service X Mark	\$571.33
Builders Sharpening & Service	\$63.12
Century Business Products, City Hall	\$280.83
Coast to Coast, toner City Hall/Lib	\$669.96
Civic Plus, annual admin support fee	\$250.43
City of Merville, nuisance & bldg. inspect	\$77.60
3E Generator Shop, golf course & WWTP	\$900.00
Elsmore Swim Shop, pool suits	\$363.98
Foundation, water testing	\$1,373.25
Frontier Communications	\$139.57
F.S. Repair,	\$30.00
Hawkins	\$1,122.80
Hagan Body Shop, windshield replacement-Freightliner	\$818.93
H.G. Klug Sons, Inc., replace block OMEGA 43 P	\$10,395.00

IRS, Fed/Fica (June)	\$11,346.03
IA Dept of Revenue, WET tax (June)	\$3,649.86
Ipers, (June)	\$6,182.79
Jack's Uniforms, C.Alavez uniform/Chief Hannan boots & uniforms	\$744.57
Jerret Spink, reimb. Mileage for Water I Treatment testing	\$149.10
Jerret Spink, phone reimb.	\$80.00
Doug Koch, fill in Community Ctr. Cleaning	\$162.50
Kingsley Post Office, utility postage	\$272.02
Kingsley Vol Amb, meal stipend	\$150.00
Kingsley Ambulance Payout	\$1,780.00
MidAmerican Energy	\$7,199.15
Plymouth County Solid Waste, June 2025 & clean up days tonnage	\$8,100.84
Presto-X	\$78.99
Quill, office supplies	\$232.07
Emily Reinking, reimb lifeguard suit & ice packs	\$71.00
Rick Bohle, expenses	\$100.00
Rolling Oil	\$309.83
State of Iowa, Sales/Use Tax	\$187.35
State of Iowa, WH (June)	\$1,264.95
Thein Well, annual inspection of pumps and wells	\$430.00
Thompson Solutions Group, 26 bit keyfob (25)	\$160.13
Trionfo Solutions (Metlife)	\$189.47
United Healthcare, hlth ins premiums (July)	\$14,045.40
USA Blue Book	\$655.12
Wiatel	\$997.87
Woodbury Co.EMS (Feb/March 2025)	\$600.00

**Total** **\$100,272.38**

**Library Special Expenses:**

Amazon	\$1,402.18
Baker & Taylor	\$856.55
Center Point Large Print, lib books	\$424.84
Century Business Products	\$38.21
Christian Strutz, Wesley Waffles summer programing	\$425.00
Demco	\$376.11

**Total** **\$3,522.89**

**Fire Special Expenses:**

**Fire Special Expense Total** **\$0.00**

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**July Bills 2025 Total** **\$103,795.27**

**Additional July Bills 2025**

Builders Sharpening & Service	\$15.89
Baker & Taylor, lib books	\$234.43
Clark's Hardware	\$421.06
DNR, Water Supply Operations annual fee	\$151.77
Iowa Information, MR legal notices & minutes	\$222.79
Kolbeck, Inc. - grinding	\$7,226.91
Lammers Automotive	\$280.80
MidAmerican Energy	\$2,128.77
O.C. Sanitation	\$160.00
Overdrive-ebooks	\$635.04
Quill, copy paper	\$42.29
Thompson Law, legal services	\$4,175.00

**Total Additional July Bills** **\$15,694.75**

**July Bills (previous page total)** **103,795.27**

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**Total July Bills 2024** **\$119,490.02**

Motion to approve List of Bills for June by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried.

Motion to approve May Treasurer's Report by Councilman Jasperson, seconded by Baker, all voted aye, motion carried.

**Expenses by Fund:**

General, \$405,977.30; Road Use, \$9,076.57; Employee Benefits, \$13,524.99

Local Option, \$21,762.27; TIF, \$0.00; Library Special, \$6,260.00

Fire Dept. Special, \$10,054.76; Amb. Special, \$0.00

Fire Truck Special, \$0.00; Debt Service, \$63,577.38; Fire/Ambulance Bldg, 2,232.00

Water, \$36,285.48; Sewer, \$9,185.50; Solid Waste, \$12,662.26

Total: \$590,598.51

**Revenues by Function:**

Charges for Services, \$75,041.96; Operating Grants, \$23,531.34

General, \$22,088.40; Transfer In, \$6,260.00; Total: \$126,921.70

c. Police Report-Chief Walker Hannan

The department has had approximately 55 calls for service, 18 citations calls, and 4 citations this month. Cynthia Alvarez has been hired as a part-time officer for the department.

d. Fire Report-Chief Brandon Sitzmann

The department has applied for some grant opportunities for needed gear. Fire & Ambulance building has a punch list of items from the June 2, 2025 meeting still to be completed.

e. Pool Report-Angela Becker for Shelly Schaeuble

The annual inspection with the Siouxland District Health was July 1, 2025. This summer season has had 48 public lessons and 218 private lessons. Passes sold thus far are 67 family, 19 single and 28 senior passes.

**E. OLD BUSINESS:**

a. Nikole March was present to discuss her nuisance issue. She states that she was issued an infraction to the Nuisance ordinance for debris in her yard. There are court costs incurred as well as a fine regarding the infraction. Due to the resident not getting a second notification to rectify this infraction before it escalating to a finable offense, motion to dismiss this nuisance issue by Councilman Bohle, seconded by Rolling, all voted aye, motion carried.

b. Community Center HVAC. The installation will be completed in the second week of July 2025.

c. ISG Water Project Update

The water project is at 30% design at this point. By early August 2025 the design will be at 60 % development. Amanda Goodenow, senior civil engineer, who is overseeing this project will be at the August 4, 2025 council meeting to report on the zoning, project costs, and general project updates.

d. 2025 Water Study

The new water study was completed by Iowa Rural Water Association June 24, 2025. August 4, 2025 will be the first reading to water increasing fees to generate revenue for the water and well project.

e. Knife River Proposal

Councilman Todd Beelner, who was not in attendance, phoned in for this portion of the meeting. New proposals for new asphalt in the alley to the north of the new fire and ambulance building at a cost of \$14,110; the parking on the west side of Grand Street at a cost of \$17,026; and a 2" overlay on the tennis courts to facilitate new pickleball courts at a cost of \$29,876. Motion to approve these proposals from Knife River by Councilman Jasperson, seconded by Baker, all voted aye, motion carried. These projects are planned to be done later this year.

**F. Grand St. NEW BUSINESS:**

a. Jacob McCollum-Little Moovers

McCollum was present to discuss a new indoor play business at 108 Main Street. He is having an issue of water seepage into the basement from the property north of him. There is no action on this issue from the city as it is a dispute between property owners and is a civil matter.

b. Kallin Lindgren came to discuss the possibility of a self-serve cottage bakery in her driveway. The council would like more information regarding rules and regulations with the Department of Health regarding this type of food service. The city is reviewing zoning rules for operating this type of business in residential areas.

c. Weinreich Subdivision

Resolution 2025-13 approving the Weinreich Subdivision. Motion to approve Resolution 2025-13 by Councilman Rolling, seconded by Bohle, all voted aye, motion carried.

d. Community Center Checklist

A revised checklist reviewing cleaning and maintenance is being developed.

e. Vertical Bridge Lease

The Verizon tower is being sub leased to Vertical Bridge for the same monthly rent starting August 1, 2025.

f. Jerret Spink attended the Certified Pool Operator class on June 24<sup>th</sup> and 25<sup>th</sup> in Fort Dodge. Motion to give Jerret Spink \$.50 increase in wages for this certification by Councilman Rolling, seconded by Jasperson, all voted aye, motion carried.

g. Chad Thompson-grant

Chad Thompson received a grant to update the frontage of Thompson Law.

**G. Trees Set date & OTHER BUSINESS:**

a. Building Permits

Zach Schweitzberger-shop

Josh Petersen-pool/sauna

Josh Verschoor-shed

b. Adjournment

Motion to adjourn by Councilman Jasperson, seconded by Baker, all voted aye, motion carried.

Keith Bohle, Mayor Pro Tem

ATTEST: Angela Becker