

**REGULAR MEETING OF THE CITY COUNCIL OF KINGSLEY, IOWA**

**KINGSLEY CITY HALL**

**July 9, 2024 7:00 P.M.**

**Meeting Minutes**

**A. CALL TO ORDER**

The Kingsley City Council met in regular session on July 9, 2024. Those present were Attorney Thompson, Councilmen Baker, Beelner, Bohle, Rolling and Jasperson. Mayor Bohle presided over the meeting.

The agenda was approved on motion by Rolling, seconded by Beelner, all voted aye, motion carried.

**B. APPROVAL OF MINUTES: 6/3 MEETING**

Approval of minutes motion by Baker, seconded by Rolling, all voted aye, motion carried.

**C. PUBLIC FORUM**

**D. DEPARTMENT REPORTS:**

**a. Maintenance Report, Brian Book**

\*Quote for a telemetry upgrade for the water tower and water plant through Thompson Solutions.

\*Camera options (Amazon Blink) for the community center and park to have a longer surveillance window, longer than 10 second spans.

\*Due to the frequent rain showers this summer, the ability to keep up with mowing at the cemetery as well as the public spaces is taking more time. Hiring a person to seasonally mow was discussed, ( the cemetery alone takes 30 hours to mow as well as 3 days to trim). Two additional trimmers were purchased to keep up with high volumes of trimming.

\*Lift station was cleaned 7/8/2024.

\*Leak detection was performed 7/8/2024 by Westrum Leak Detection w/ them finding two sites with issues, one which has been investigated in the past and one at 424 Barre Street.

\*Parking/crosswalk lines will be repainted on Main Street & 2<sup>nd</sup> Streets from 4am-12 noon July 14<sup>th</sup>.

\*Glen Saddler will be on vacation from July 20<sup>th</sup> through July 28<sup>th</sup>.

**b. City Clerk: List of Bills**

Approval of the list of bills motioned by Jasperson, seconded by Baker, all voted aye, motion carried.

**July Bills 2024**

A&B Business, library printer lease; (June & March invoices)	\$48.38
Adobe 21.19	\$21.19
A-Ox, Amb oxygen	\$62.51
ACCO; pool signs, chemicals, pool start up	\$3,358.41

Ag State; chemicals x 2	\$120.00
American Legion Nash Post #140; flagpole kit	\$300.00
Amazon; 92.41 flags 28" x 40"; supplies 14.97; police stickers 10.69	\$118.07
Amazon Library	\$1,898.06
AT&T, FirstNet	\$260.91
Badger Metering	\$56.48
BoundTree, amb supplies	\$1,184.43
Brian Book, phone reimb	\$80.00
Brian Book, E bay parts reimb, weed eater	\$43.34
Brookside	\$6,500.00
Bohle Construction, leveling & crushed concrete	\$215.00
Bohle Construction, tree/stump removal (cem. & park; 111 W. 3rd)	\$6,050.00
Brian Book , mileage reimb. (pool school)	\$120.60
Builders Sharpening & Service; mower filter	\$123.05
Century, copier contract (lib. 78.65/city hall lease)	\$119.67
Certified Testing Services, Inc; Quest/1st St. Intersection	\$878.00
City of Merville, nuisance billing	\$1,653.63
Corporate Warehouse Supply; toner city hall	\$459.90
DNR; Annual Water Supply Fee, FY25	\$153.16
Fluent IMS 1/2 of bill (Ambulance)	\$650.00
Foundation Analytical Lab, testing	\$2,512.50
Frank Dunn Co.	\$949.00
Frontier, phone	\$242.59
Gray Television (KTIV), advertising (June)	\$1,885.00
Groves Emergency Lighting Installation, LLC; 2020 Ford Lighting	\$892.00
Hawkins, water chemicals	\$849.32
IA Dept of Revenue, WET tax (June)	\$1,013.17
Idrive; yearly subscription	\$99.50
Iowa Dept of Public Health, pool license	\$35.00
Iowa Information, publications	\$248.63
Iowa law Enforcement Academy; Basic Level 1 Training	\$7,100.00
Ipers, Interest (May)	\$20.00
Ipers, (June)	\$5,708.50
IRS, Fed/Fica (June)	\$10,204.43
ISG; water tower maint.	\$8,300.00
Kingsley Post Office, utility postage	\$237.76
Kingsley Vol Amb, (June) runs	\$2,790.00
Kingsley Vol Amb, meal stipend	\$150.00
Lammers Automotive, oil 10w30	\$229.52
MidAmerican Energy	\$6,673.52

O.C. Sanitation, Inc.	\$160.00
PCC, ambulance billing	\$922.63
Playaway; lib books	\$117.93
Plendl Feed Service; grass seed	\$262.50
Ply. Co. Landfill, (June) tonnage	\$7,509.81
Presto-X	\$72.47
Quill, 188.99 calculator, 231.99 monitor	\$420.98
Rick Bohle, expenses	\$100.00
Rick Bohle, mileage reimb.	\$33.50
Rolling Oil	\$72.24
Sam's Club; pool concessions	\$199.76
Sanitary Services, dumpster rental	\$69.50
Sanitary Services, quarterly billing	\$22,607.00
Siouxland Interstate Metropolitan Planning Council, dues	\$1,696.00
State of Iowa, liquor license (Kingsley Volunteers, Inc.)	\$357.50
State of Iowa, withholding (June)	\$3,741.24
Thein Well, pump & well inspection	\$430.00
Thompson Law; legal notices	\$64.94
Thompson Law; fees	\$4,385.00
Total Motors; 2020 Ford Explorer	\$96.25
Trionfo Solutions	\$143.54
Truck Equipment, Inc; Johnston, check valve & adapter elbow-sweeper	\$604.71
United Healthcare, hlth ins premiums (June)	\$9,468.78
WEX	\$1,964.41
WiaTel; phone/internet (pool, city hall, comm.bldg, police/maint)	\$679.45
<b>Total</b>	<b>\$130,795.37</b>
<b>Fire Special Expenses:</b>	
Alex Air Apparatus LLC; hose & gear (4007.36), Fluent IMS 1/2 (650.00)	\$4,657.36
<b>Fire Special Expense Total</b>	<b>\$4,657.36</b>

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<b>June Bills 2024 Total</b>	<b>\$135,452.73</b>
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### Additional July Bills 2024

Amazon; pistol grips	\$23.53
Kingsley Drug; Amb supplies	\$13.66
Baker & Taylor; lib books/videos	\$1,761.91
Cengage Learning; lib books	\$20.15
Clark's Hardware	\$486.17
Iowa History Journal; 1 year sub.	\$35.95

Iowa One Call	\$32.60
Maguire; water tower maint. plan	\$58,352.00
Magshack; 3 mags-Police	\$82.29
MidAmerican Energy; street lights	\$2,136.33
<b>Total Additional July Bills</b>	<b>\$62,944.59</b>
<b>July Bills 2024</b>	<b>\$135,491.84</b>

**Total July Bills 2024      \$198,436.43**

**June Ambulance Pay  
Out**

<b>Subtotal</b>	<b>57</b>	<b>\$2,280.00</b>	<b>51</b>	<b>\$510.00</b>	<b>\$2,790.00</b>
	Hospital Run		At Scene		
<b>June Total Calls</b>	<b>108</b>				
<b>June Total Run Payout</b>		<b>\$2,790.00</b>			

<b>June Ambulance Payout</b>	<b>2,790.00</b>
<b>July Bills</b>	<b>135,452.73</b>
<b>Additional July Bills</b>	<b>62,944.59</b>
<b>Total July Bills</b>	<b>\$201,226.43</b>

**Expenses by Fund:**

General, \$ 96,457.05; Road Use, \$5,851.54; Employee Benefits, \$8,670.50.  
 Local Option, \$0.00; TIF, \$37,169.50; Library Special, \$0.00; Fire Dept. Special, \$ 0.00.  
 Amb. Special, \$0.00; Fire Truck Special,\$0.00; Debt Service, \$0.00.  
 Water, \$12,164.38; Sewer, \$ 15,646.90; Solid Waste, \$ 10,046.20.  
 Total: \$ 186,016.07.

**Revenues by Function:**

Charges for Services, \$72,214.60; Operating Grants, \$ 3,080.00.  
 General, \$ 13,270.48; Transfer In, \$37,169.50; Total: \$ 125,734.58.

Approval of the April Treasurer’s Report motioned by Councilman Bohle, seconded by Beelner, all voted aye, motion carried.

- c. Police Report, Officer Schroeder

\*25 stops; 7 verbal warnings; 18 written warnings; 4 citations; 24 calls for service; 2 arrests

\*Assisted Woodbury County Sheriff's office with arrest in Kingsley.

\*Assisted Plymouth County Sheriff's office with motor vehicle accident Hwy 140 N.

\*Officer Schroeder, Stop Stick Certification June 4<sup>th</sup>.

\*Explorer to Groves Equipment, emergency scene light replacement June 12<sup>th</sup>.

\*Chief Hannan on 11 out of 16 week ILEA academy.

\*Officer Jereme Muller will be teaching a topic at the ILEA academy July 22<sup>nd</sup> via Kingsley Police Department.

**d. Fire Report, Brandon Sitzmann**

\*2 call assisting Correctionville (1 for coverage due to flooding & 1 for a controlled burn).

\*New Fire/Ambulance station price allowance to not exceed \$1,349,000. This project will be breaking ground in August. Attic sprinkler system, parking on the north/south sides & CO system with louvered doors have increased costs.

**e. Pool Report, Angie Becker for Shelly Schaeuble**

\*57 Public Lessons; 206 Private Lessons; 80 Family Passes; 20 Single Passes; 20 Senior Passes.

**E. OLD BUSINESS:**

**a.** Purchase of real estate. Disclosure of property which is up for discussion. Council will discuss with seller if a contract sale would be possible.

**b.** DOT speed feedback signs. The Iowa District 3 DOT office in Sioux City was contacted and an inquiry of this program and Kingsley's eligibility was discussed. Kingsley will be on the 2<sup>nd</sup>/3<sup>rd</sup> rounds of this program due to the traffic that state highway 140 filters. One sign with a step down alert on the north side of 140 as well as one sign on the south side of 140 are what is being discussed.

**c.** Public hearing July 9, 2024 @ 7:15 P.M. for property located at 308 Dover Street. Public hearing for sale of said property, no bids have been received regarding this sale at this time.

**F. NEW BUSINESS:**

**a.** Box culvert on the east side of the 1<sup>st</sup> block of Burlington, 200 ft will be discussed at the upcoming meeting.

**b.** AED for the Community Center. Grant opportunities for a permanent unit which will be available to patrons are being explored. A refurbished unit is approximately at the cost of \$445.00.

**c.** Street parking on Meadow Drive will remain as it has been with no added signs and no action at this time will be taken on this matter.

**d.** Augustfest street closures for the street dance, parade and the community color run August 10<sup>th</sup>, 2024. Motion to approve street closures for the celebration by Jasperson, seconded by Baker, all voted aye, motion carried.

**e.** Police Wages. Officer wages to increase July 1<sup>st</sup>, 2024. Officer Schroeder will be raised to a salary of \$60,000 with an additional \$5,000 raise at the completion of ILEA academy. Chief Hannan will be raised to a salary of \$65,000 with an additional \$5,000 raise at the completion of ILEA academy. Motion to approve the wage increases to law enforcement by Councilman Bohle, seconded by Baker, all voted aye, motion carried.

- f. Stop signs @ Bayard & South Main Street intersection. Public interest in removal of stop signs at this intersection have been up for discussion. Due to the volume of children at bus stops on this spot no action will be taken to augment signage at this time.
- g. Doosky's East Liquor License. Motion to approve the license by Jasperson, seconded by Beelner, all voted aye, motion carried.
- h. Cemetery management moving to City Hall. Due to the lack of a cemetery board, Thompson Law would like to segway the management of the municipal cemetery to City Hall. All records have been moved to a locking/fire safe filing cabinet at City Hall. The record book will be digitized to have a physical and digital back up for future references. All inquiries and business will now be through the City Clerks office at City Hall.
- i. 419 Rutland property. This property is currently being mowed by the city at \$80/hour. No contact has been made with the former resident/owner as to the status of the property. Adjacent residents have made complaints about the disarray of the lawn and how overgrown it has gotten. The city will continue to manage the mowing and charge the former resident.
- j. Amendment Ordinance IPMC, Sections 105.2; 202 definitions Abandoned Vehicle, Junk, Junk Vehicle, and Rubbish; 302.8; 302.10; 304.1.1(8); 304.2; 304.7; & 604.2. This amendment will assist nuisance issues regarding inoperable vehicles. This amendment will be addressed and investigated with some guidance from Dave Christiansen.

**G. OTHER BUSINESS:**

**a. Adjournment**

Motion to adjourn by Councilman Bohle, seconded by Jasperson, all voted aye, motion carried.

Rick Bohle, Mayor

ATTEST: Angela Becker