

# REGULAR MEETING OF THE CITY COUNCIL OF KINGSLEY, IOWA

## KINGSLEY CITY HALL

September 2, 2025 7:00 P.M.

### Meeting Minutes

#### A. CALL TO ORDER

The Kingsley City Council met in regular session on September 2, 2025. Councilmen Bohle, Rolling, Jasperson, Baker and Beelner were in attendance. Attorney Thompson was also present. Mayor Bohle presided over the meeting. Meeting called to order by Mayor Bohle.

Agenda approval motioned by Councilman Beelner, seconded by Baker, all voted aye, motion carried.

#### B. PUBLIC HEARING, 7:00 P.M. & RESOLUTION 2025-15

On the matter of the proposal to enter into a Development Agreement with Thompson Law Office, LLP & Chad Thompson & Barry Thompson. Motion to open public hearing by Councilman Rolling, seconded by Beelner, all voted aye, motion carried, hearing open. No written or oral objections. Motion to close public hearing by Councilman Rolling, seconded by Baker, all voted aye, motion carried, hearing closed.

Resolution 2025-15 approving the Development Agreement with Thompson Law Office, LLP & Chad Thompson & Barry Thompson.

Motion to approve the Development Agreement by Councilman Rolling, seconded by Baker, all voted aye, motion carried.

#### C. APPROVAL OF MEETING MINUTES FROM 8/4/2025 & 8/18/2025

Motion to approve meeting minutes from 8/4/2025 & 8/18/2025 with the amendment to List of Bills for August as listed below by Councilman Baker, seconded by Jasperson, all voted aye, motion carried.

#### D. PUBLIC FORUM

None

#### E. DEPARTMENT REPORTS:

##### a. Maintenance Report-Jerret Spink

Visu-Sewer was present for root cutting and jetting on Park Street. Augustfest celebration went well. Kolbeck did grinding at the tree dump.

Faith Lambert attended the meeting to discuss painting the community center this fall.

- b. City Clerk  
List of Bills:

## September Bills 2025

Adobe; 21.19 monthly	\$21.19
Agrivision, X580 Mower parts	\$210.25
Angela Becker, mileage reimb. ISG meeting	\$63.00
AT&T, police phone/tablet	\$370.62
Bohle Construction, off road fuel	\$83.40
Badger	\$56.48
Bob Culler, part G Medicare reimb.	\$110.36
Don Hirschman, reimb. Ambulance antenna	\$21.39
Eakes, community center paper supplies	\$131.71
Federal Filing, annual filing fee	\$498.00
Foundation, water testing	\$675.75
Frontier Communications	\$139.87
H.G. Klug Sons, Inc., air filters	\$2,340.96
Iowa Firefighters Association Enrollment fee	\$609.00
Iowa League of Cities, Grantfinder annual fee	\$100.00
Iowa League of Cities, annual member dues	\$1,212.00
IRS, Fed/Fica (August)	\$4,214.42
Ipers, (August)	\$5,222.24
ISG, Construction Documents	\$22,800.00
Jerret Spink, phone reimb.	\$80.00
Kingsley Post Office, utility postage	\$289.38
Kingsley Vol Amb, meal stipend	\$150.00
Kingsley Ambulance Payout	\$1,210.00
Kraft Kleaners, rug rental	\$60.00
Marc, maint paint thinner	\$165.47
Quill, office supplies	\$161.09
Rick Bohle, expenses	\$100.00
Rick Bohle, mileage reimb.	\$63.00
SCE, LLC; jet lines out at lagoons	\$1,055.50
State of Iowa, Sales/Use Tax (August)	\$321.99
State of Iowa, Wet Tax (August)	\$1,177.95
State of Iowa, WH (August)	\$608.67

Thompson Solutions, tech support for Comm. Bldg. fob system	\$245.00
Trionfo Solutions (Metlife)	\$189.47
United Healthcare, hlth ins premiums (August)	\$14,045.40
Westrum Leak Detection, 2025 leak survey	\$1,200.00

**Total** **\$60,003.56**

**Library Special Expenses:**

Amazon	\$765.63
Baker & Taylor	\$185.51
Century Business Products	\$11.50

**Total** **\$962.64**

**Fire Special Expenses:**

**Fire Special Expense Total** **\$0.00**

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**September Bills 2025 Total** **\$60,966.20**

**Additional September Bills 2025**

Agrivision, mower parts	\$95.68
AgState, chemicals	\$135.60
Ahlers Cooney, Catalyst grant services	\$2,323.00
Kingsley Ambulance Payout, 25-094 & 25-093	\$210.00
A-OX, amb oxygen	\$62.51
Baker & Taylor, lib books	\$425.84
Barco, signs	\$489.19
Beelner Service, lagoon & well house	\$2,622.09
Builders Sharpening & Service	\$36.37
Century Business Products, Lib copier	\$31.02
Colonial Research, chemicals	\$180.79
Foundation, water testing	\$550.00
Industrial Chem Labs & Service, root begone chemical	\$147.16

Plymouth County Treasurer, property tax	\$4,785.00
Plymouth County Solid Waste, August 2025	\$7,072.96
MidAmerican Energy	\$5,650.01
WEX, August gas charges	\$1,513.18
Woodbury County EMS, June	\$300.00

<b>Total Additional September Bills</b>	<b>\$26,630.40</b>
<b>September Bills (previous page total)</b>	<b>\$60,966.20</b>
<b>Total September Bills 2025</b>	<b>\$87,596.60</b>

Motion to approve List of Bills for September by Councilman Jasperson, seconded by Baker, all voted aye, motion carried.

Motion to approve July Treasurer’s Report by Councilman Bohle, seconded by Beelner, all voted aye, motion carried.

**Expenses by Fund:**

General, \$74,616.10; Road Use, \$8,332.35; Employee Benefits, \$12,314.78

Local Option, \$; TIF, \$0.00; Library Special, \$0.00

Fire Dept. Special, \$0.00; Amb. Special, \$0.00

Fire Truck Special,\$0.00; Debt Service, \$; Fire/Ambulance Bldg, \$0.00

Water, \$36,605.03; Sewer, \$40,626.15; Solid Waste, \$12,573.96

Total: \$185,068.37

**Revenues by Function:**

Charges for Services, \$62,664.38; Operating Grants, \$12,763.25

General, \$7,475.00; Transfer In, \$0.00; Total: \$82,902.63

- c. Police Report-Chief Walker Hannan  
There is a posting for a full time position with Kingsley Police. Patrol PC quote of \$4,737.87 for a new computer for the truck which can be updated to Windows 11. The month of August has had 65 calls for service.
- d. Fire Report-None
- e. Pool Report-Shelly Schaeuble & Emily Reinking  
264 lessons total for 2025 season  
Shelly Schaeuble resigned her position at Merville as manager. Improvements to the bath house was discussed to be ready for the 2026 pool season.

**F. OLD BUSINESS:**

a. Fire & Ambulance Update

The fire and ambulance building has had the last walk through with the architect, FEH. Curbing is scheduled for around the building. The amend contract date of completion is 9/8/2025.

**G. NEW BUSINESS:**

a. Survey 215/217 Dover St.

A survey was conducted at the owners expense to identify the property boundaries of 315 and 317 Dover Street. Through the purchase of the South 3 feet of Lot 24, the owner to the south would gain access to the north line of his garage for maintenance, and the full ownership of his concrete driveway. The proposed new property line would be 3.8 feet North of 315 Dover Street lot garage and then 3.8 feet South of 317 Dover Street lot garage. This would equalize the distance between two structures which were previously built before zoning code was adopted. Motion to approve the survey and the distance from property line to structure by Councilman Rolling, seconded Baker, all voted aye, motion carried.

b. Rutland/Clarendon alley.

Citizens Steve Schroeder and Jacob Hagan were present to represent lot owners along the Rutland/Clarendon alley between 2<sup>nd</sup> and 3<sup>rd</sup> Streets. They would like some direction of how to maintain the alley due to ruts, washout and deterioration of the alley. The council will investigate cost associated for adjacent lot owners to have Knife River for asphalt surfacing. This will be revisited at a later meeting.

c. Library Intern.

Easton Nissen has inquired about an intern position from the Kingsley-Pierson High School for this school year. The wage will stay the same as the 2024-2025 school year at \$10.00 per hour. Motion to approve Easton Nissen as the library intern by Councilman Bohle, seconded by Jasperson, all voted aye, motion carried.

d. Doosky's Liquor License.

Motion to approve the liquor license for Doosky's by Councilman Jasperson, seconded by Bohle, all voted aye, motion carried.

e. Plymouth Alert.

This emergency management network is available to municipalities and agencies in Plymouth County. The city will investigate this as an option and revisit at the October Council meeting.

f. Frey Municipal Software

New city accounting software has been investigated. The city clerk and utility clerk would like to upgrade to Frey Municipal Software for the support and integrated modules. Motion to approve the contract proposal in the amount of \$26,801.08 for 2025 with Frey Municipal Software and support by Councilman Beelner, seconded by Bohle, all voted aye, motion carried.

g. Nuisance Update

Update on problem sites.

h. ISG Update

A meeting was held with city personnel and Mayor Bohle in Storm Lake discussing the building layout and the 60% plan set for the Kingsley water project and water treatment plant construction.

**H. OTHER BUSINESS:**

**a. Building Permits**

Dan Hagan – porch addition

Ronald Bahl – fence

Matthew Young – deck

Warren Martinez - fence

**b. October 6, 2025 will be the date of the next council meeting.**

**c. Adjournment**

Motion to adjourn by Councilman Rolling, seconded by Jaspersen, all voted aye motion carried.

Rick Bohle, Mayor

ATTEST: Angela Becker